



"Educating hearts and minds"

# HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

Tripura University Reg. Code: 17

Jubatara, P.O. Lembucherra, Tripura West Pin-799210

Phone: 0381-2915930, +91 9402315672

email- principalhccagt@gmail.com

Web: www.holycrosscollege.in

**Minutes** of the Faculty Meeting of the College held at Board Room of the College Premises on Friday, the 26<sup>th</sup> May, 2023 at 2:00 p.m.

## Present:

Dr. Fr. Benny K John, CSC, Principal – Chairman

Fr. Joe Paul – Vice Principal

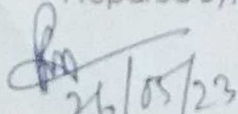
and 50 other members whose names appear on the Attendance Register.

## Minutes and Resolution:

Sl. No.	Subject	Details
1.	Chairman	Dr. Fr. Benny K John, CSC, Principal of the College took the Chair.
2.	Even-Semester Internal Exams	1. It was decided that the internal examination of the Even-semester students will be conducted in between 19 <sup>th</sup> June, 2023 to 27 <sup>th</sup> June, 2023. 2. Every Department will be responsible to take the Exam for the students of their own department. The Examination Section will not take any responsibilities. 3. The Examination will be taken for 20 marks and a short Syllabus (depending on the syllabus covered till date) will be given to the students for that.
3.	Department wise reporting on the status of syllabus coverage	The HoD of all the departments briefed about their progression in term of syllabus covered till date. All are in good place to complete the syllabus in time.
4.	Academic Calendar 2023-24	On behalf of the 'Academic Calendar 2023-24' preparing team, Sir Rajesh Kr. Das informed that they have completed most of their part and after vacation they will submit it to the Principal for approval and it will be ready by June, 2023.
5.	Teacher's Academic Handbook	1. A detail discussion was done on 'Academic Handbook', which need to be maintained by the faculty members individually or department-wise and all are

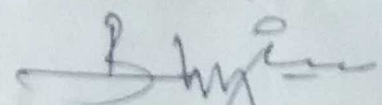
- requested to give their suggestions for that to finalize a common format.
2. Fr. Principal informed that the faculty members will get 'leave salary' for the granted leave they did not enjoy. Teachers are requested to keep records of the mentoring sessions they will have with their students.
6. Mentor-mentee record format
  7. Career Advancement Scheme update
1. The Authority referred the UGC Gazette notification of 2018 and the service rules available in the college website for CAS. Faculties can Apply for promotion when it is due as per the rules.
  2. The last date for submitting the Self Appraisal report is extended up to 22<sup>nd</sup> June, 2023, for Contractual faculties as well as regular faculties.
8. Miscellaneous
1. The NAAC Criteria coordinators and all the departments are requested by the IQAC Coordinator to submit the SSR information by 7<sup>th</sup> of every month and AQAR information by 15<sup>th</sup> of every month, to the IQAC.
  2. They are also requested to submit SSR information in the month of June, 2023 for the Period July, 2022 to May, 2023.
  3. A 'Research facilitation team' of 6 members was formed by the College authority. The members are Dr. Dipanwita Choudhuri (Coordinator), Dr. Shankha Shubhra Bhadra (Asst. Coordinnator), Dr. Faruk Ahamed, DR. Sandeep Roy Sarkar, Dr. Tamina N. S. and Dr. Sharmistha Rakshit.
  4. A team was formed for looking after the matters related to NEP. The members are Dr. Anamika Bhowmik, Mr. Rajesh Kr. Nath and Mrs. Rupa Saha. One member from every department will assist them in need.
  5. Fr. Principal informed about the 'Alumni meeting' to be held on 27<sup>th</sup> May, 2023 as decided earlier, with 150 members.
9. Vote of thanks
- There being no other business, the Chairman thanked the members and declared the meeting closed.

Prepared By,

  
26/05/23  
Rajesh Kr. Das,

Asst. Professor, Dept. of Commerce

Approved By,

  
Dr. Fr. Benny K John, CSC, Principal

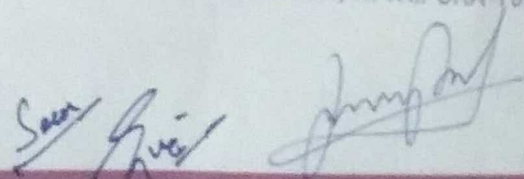
Chairman

PRINCIPAL

HOLY CROSS COLLEGE  
JUBATARA, LEMBUCHERRA, P.O.  
AGARTALA, W. TRIPURA-709 210

Dated,

26<sup>th</sup> May, 2023



seen meeting minute, dated 26/05/23

Seen  
13/6/2023

13/06/2023

13.06.23

13/06/2023

13/06/2023

13/06/23

13/6/2023

12/06/2023

12/06/23

13.06.23.

13/06/2023

13.06.23

13/06/2023

13/06/23

13-6-23

13/6/23

13/6/23

13/06/23

13/6/23

13/06/23

13/06/23

13/06/23

13/6/23

13.06.23.

13.06.23

13/6/23

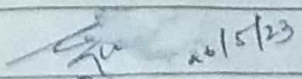
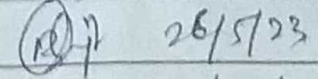
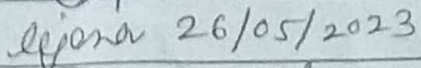
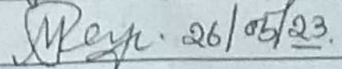
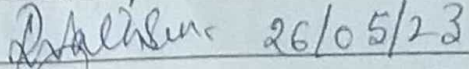
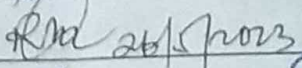
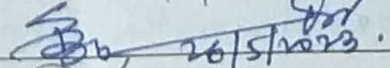
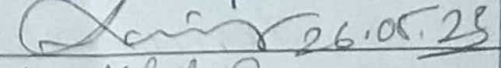
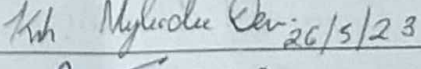
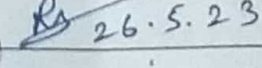
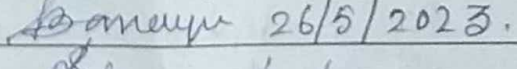
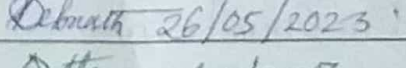
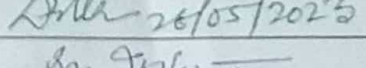
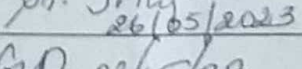
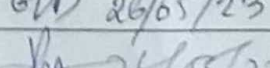
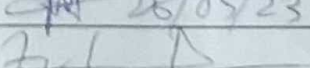
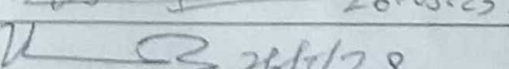
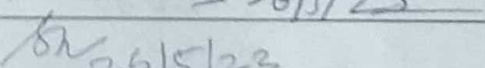
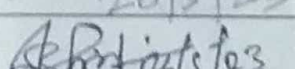
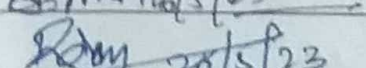
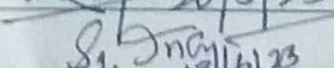
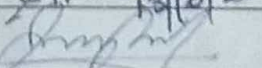
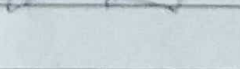
Principal  
Holy Cross College  
Jubarkal, Kottayam P.O.  
Agnathapuram, Kerala 686010

# HOLY CROSS COLLEGE

## FACULTY MEETING

Attendance Report : 26.05.2023

Sl.No.	Name of Faculty	Signature
1	Dr. Binay K. Jha	B. Jha
2	Dr. Subhalaxmi Bhattacharyya	S. Bhattacharyya
3	Dr. Parvati Ray Choudhury	Ray 26/5/23
4	Dr. Anamika Bhattacharya	26/05/2023
5	Dr. Anirban Das	Das 26/5/23
6	Sarajit Biswas	S. Biswas 26/5/23
7	Dr. Debarshi Laha	Laha 26/05/23
8	Dr. Sudepta Sinha	Sinha 26/5/23
9	Dr. Susmita Saha	Saha 26/05/2023
10	Ms. Tapashree Saha	Saha 26/05/23
11	Ms. Mandrita Saha	Saha 26/05/23
12	Dr. Subhanshu Chakrabarti	Chakrabarti 26/05/23
13	Dr. Indira Das	Das
14	Sangthanuza Daito	Daito 26/05/23
15	Timothy Tripathi	T. Tripathi 26/05/23
16	Rupa Saha	Saha 26/05/23
17	Nazmun Nahar Begum	Begum 26.05.23
18	Lalita Reang	Reang 26/05/23
19	Dr. Sukanya Bhattacharyya	Bhattacharyya 26/05/23
20	Dr. Binayrupa Datta	B. Datta 26.5.23
21	Pawshali Das	Das 26/05/23
22	Dipruti Tripathi	Tripathi 26/05/23
23	Dr. Ashish K. Singh	Ashish 26/05/23
24	Dr. Sandeep Roy Sarkar	Sarkar 26.05.23
25	Dr. Dipanwita Choudhuri Sil	Sil 26/5/23
26	Dr. Kalpana Das	Das 26/05/2023
27	Dr. Himadri Das	Das 26/5/23
28	Dr. Somnath Kar	Kar 26/5/23
29	Sharonika Chakraborty	Chakraborty 26.05.23
30	Subhajit Paul	Paul 26/5/23

Sl.No.	Name of Faculty	Signature
31	Dr. Sushobhan Sengupta	 26/5/23
32	Bannita Majumdar	 26/5/23
33	Moushumi Jena	 26/05/2023
34	Dr. Moumita Dey	 26/05/23
35	Dr. Runki Nath Sen	 26/05/23
36	Rajesh K. Nath	 26/5/2023
37	Dr. Shankar Chandra Bhadani	 26/5/2023
38	Dr. Samir Bhowmik	 26.05.23
39	Kshetrinayana Mylodee Devi	 26/5/23
40	Dr. Rajeshree Debbarma	 26.5.23
41	Sudmita Banerjee	 26/5/2023.
42	Smritadebbarma	 26/05/2023
43	Debasish Datta	 26/05/2023
44	Dr. Jolly Joseph	 26/05/2023
45	Genesis DeBarma	 26/05/23
46	Rajesh Kumar Das	 26/05/23
47	Fauk Ahmed	 26.05.23
48	Dr. Uttam Chakraborty	 26/5/23
49	Dr. Sharmista Rakshit	 26/5/23
50	Achinija Bhattacharyee	 26/5/23
51	Dr. Rakshita Deb Roy	 26/5/23
52	Dr. Jolly	 26/5/23
53	Fr. Joe Paul	 26/5/23
54		
55		
56		
57		
58		
59		
60		